

MEETING AGENDA

JBA Project Code 2011s5031
 Contract Thorne, Crowle and Goole Moors
 Client Doncaster East Internal Drainage Board
 Day, Date and Time 22 April 2015 10:00
 Meeting Steering Group Meeting - 001
 Venue JBA Consulting, Doncaster office



Attending	Paul Duncan	Natural England	PD (NE)
	Tim Kohler	Natural England	TK (NE)
	David Hopkins	Environment Agency	DH (EA)
	Matthew Blissett	North Lincolnshire Wildlife Trust	MB (NLWT)
	David Hinchliffe	Collective Representative of IDB	DH ()
	Martin Oldknow		MO ()
	Sue Wilkinson	Doncaster East IDB	SW (DEIDB)
	Jason Boasman	JBA Consulting	JB (JBA)
	<i>Notes/Minutes to be taken by JBA</i>		

Item

1	Apologies Matthew Blissett David Hinchliffe (declined)
2	Introductions
3	Terms of reference (see attached) 3.1 Confirm understanding 3.2 Confirming the proposed steering group members
4	Health and safety issues 4.1 No issues to report 4.2 New Construction, Design and Management regulations (CDM 2015)
5	Programme of works 5.1 Works completed to date 5.2 Programme of future works
6	Financial 6.1 General financial update 6.2 Spend profile 6.3 Invoices 6.4 Approval of expenditure
7	Works information 7.1 Proposed pumping station 7.1.1 Power supply 7.1.2 Permitted development consent 7.2 Proposed water level control structures



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7.3	Completed works transfer of ownership from DEIDB to NE
8	Any other business
8.1	Proposed site visit
8.2	Format of JBA reports to the steering group
8.3	Project Officer working from Natural England
8.4	Attending meetings regarding LIFE+ (Project Manager/Project Officer)
9	Date of next meeting
9.1	

